

## Application for Part-time French Teacher

### Specific information regarding the role

We are seeking to appoint a French teacher to a part-time position (FTE ~0.3), based in the Middle School. Applicants seeking a higher time fraction (up to FTE 0.6) are welcome to apply, specifying other subjects they are able to teach. This position is for 12 months.

### General Information for Application

Kingswood College is a co-educational Kindergarten to Year 12 College and has been educating young men and women for more than 131 years. Our bold vision is to be a world class school, where our students' potential soars because we nurture and challenge them to know themselves and achieve their personal best as global citizens.

Kingswood College's model for learning emphasises broad, holistic, student-centred learning for the mind, heart, body and spirit, based on our core values of respect, integrity, compassion and responsibility. Implementation of the LATTICE framework provides a holistic, innovative, collaborative, and engaging structure through which learning programs are reviewed, renewed, or reimaged.

In 2021 Kingswood College launched our new Strategic Plan: Towards 2025 and you can download a copy [here](#).

This is an exciting opportunity to teach in our Cultures Precinct to ensure that students experience a high quality, balanced program, nurturing each child's Mind, Body, Heart and Spirit and growing our values of Respect, Integrity, Compassion and Responsibility. Staff at Kingswood College are supported to develop the skills and experience they need to meet the challenges of an increasingly digital and global workplace.

Applicants are free to structure applications in any manner they choose, but should ensure that the following are included in **one single pdf**:

- A letter of application.
- A current CV which includes a summary of experience and qualifications, and demonstrates capacity and experience.
- The names, contact details, including email address, of three professional referees who can provide information regarding the applicant in relation to the key selection criteria.

Applications close **noon** on **Monday 15 November 2021** and should be emailed to Elisabeth Lenders Principal at [principal@kingswoodcollege.vic.edu.au](mailto:principal@kingswoodcollege.vic.edu.au)

The appointee will join our team for the Induction program, commencing on Tuesday 18 January 2022.

We look forward to receiving your application.

Elisabeth Lenders  
Principal  
Kingswood College

## French Teacher

### Role Description

#### Preamble

Kingswood College seeks to nurture the mind, body, heart and spirit of each student. We believe that developing a love of learning is an integral part of achieving this goal.

#### Main responsibilities

- Teach French to students in Years 7 and 8. This will include:
  - developing a stimulating and engaging learning environment
  - setting high expectations for all learners, as appropriate to their ability
  - develop and manage a positive classroom climate
- Collaborate with colleagues in:
  - following and enhancing the documented curriculum
  - developing and sharing engaging resources and pedagogical approaches
  - assisting students to develop a broad and nuanced international perspective
- Assess and report on student progress, including through:
  - providing students with prompt and clear feedback to guide their learning
  - monitoring, assessing, recording and tracking the progress of the students
  - catering for the individual learning needs of students
  - informing parents and colleagues regarding student progress through informal conversations, written reports and Parent Teacher meetings

#### Other duties

- Be organised, well prepared and on time for each lesson.
- Take an active role in supporting the promotion of languages across the College.
- Maintain the electronic resources supporting the curriculum delivery ('Kingsnet')
- Contribute to a culture which promotes Child Safety, by becoming familiar with, and implementing the policies associated with Child Safety at the College, including:
  - Child Safe Policy
  - Respectful and Safe Schools Policy and Guidelines
  - Student Duty of Care
  - Student Supervision
  - Mandatory Reporting
  - Reportable Conduct

These policies will be discussed in the staff Induction Program.

- Become familiar with, and comply with, operational policies of the College, as outlined in the Staff Induction program.
- Respect the privacy of families and maintain professional confidentiality.
- Attend and contribute to relevant staff meetings and professional development.
- Complete yard duties and other duties as specified.
- Other duties as determined in consultation with the Principal.

### Essential Requirements

- A passion for supporting the development of children.
- A teaching qualification and VIT Registration.
- Eligibility to work in Australia.
- Fluency in French.
- A thorough knowledge of the skills students need to develop when acquiring an additional language, and processes which support the development of those skills.
- The ability to build positive relationships with students from Years 7-12.
- Well-developed verbal and written communication skills.
- Competence and confidence in the use of ICT, and specific knowledge in the use of tools which enhance language learning.
- Excellent attention to detail.

### Desirable Experience

- Current First Aid qualifications, including anaphylaxis management.
- Experience in teaching French in the junior secondary years.
- EAL qualifications and experience.

### Key Relationships

- French Teaching Team
- Cultures Precinct Leader
- Head of Middle School
- Principal and Deputy Principal

Other duties as determined in consultation with the Principal.

Kingswood College is committed to child safety. We have zero tolerance of child abuse. Our recruitment and vetting practices are strictly adhered to during the application and interview process. Applicants will need to provide evidence of VIT registration prior to the commencement of their employment. Reference checks will be completed as part of the employment process.

Kingswood College is an authorised International Baccalaureate (IB) World School for the Primary Years Programme (PYP) committed to supporting the mission of the IB.

*Kingswood College reserves the right to modify position descriptions as required. Staff will be consulted in any such process.*

*In accordance with Victorian Government Health Directions, COVID-19 Mandatory Vaccination (Specified Facilities) Directions, proof of full COVID-19 vaccination is a requirement of employment and must be provided prior to commencing in 2022.*